



Immediate Enrollment of Child in Foster Care Form



| Student Information | | |
|--|---|--|
| Date of Joint DSS/School Best Interest Determination for School Placement: | Date Student Presented for Enrollment: | Date Placed with Agency: |
| Name & Phone # for School of Origin LEA POC: | Receiving School/District: | |
| Student Name: | | |
| Age: | DOB: | Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female |
| Foster Parent/Placement Name: | Phone: | |
| Foster Parent/Placement Address: | | |
| DSS/Child-Placing Agency Name: | | |
| Agency Contact Name/Case Worker: | Phone: | |
| Last School Attended/School District: | Current Grade: | |
| Information on status of parental rights: | | |
| Does student have IEP? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown | Does student have 504 Plan? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown | |

The local department of social services (DSS) shall coordinate with the school district representative to ensure that the child in foster care is immediately and appropriately enrolled with all educational records provided to the new school ([Fostering Connections to Success and Increasing Adoptions Act of 2008 \(P.L. 110-351\)](#); [Social Security Act, Title IV, § 475 \(1\) \(G\) \[42 USC 675\]](#)). The agency placing a child in any situation that requires changing school districts, must work with the schools to assure that all required school records, including confidential records, are transferred from the sending to the receiving school within three working days (Proviso 1.8).

This document provides all information required for the DSS to notify the school principal and school district superintendent and for the school to immediately enroll the child in compliance with ESSA (P.L. 114-95, Sec.1111(c)).

“Immediate” means no later than the beginning of the next school day after the presentment for enrollment. “Presentment” means the person enrolling the child has appeared at the school and presented best interest determination documentation and certifications (see next page). “Enrollment” means the child is attending classes and participating fully in school activities.

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****Enrollment Certifications**

I am a representative of the agency to whom the court has committed or the parent has entrusted the child's care through a voluntary entrustment or noncustodial agreement of the above-named child. This child meets the definition of a child placed in foster care in South Carolina; therefore, I am certifying the child is eligible for *immediate* enrollment.

To the best of my knowledge, _____ has/has not (circle one) been expelled from school attendance at a private school or public school district in South Carolina, or in another state, for an offense in violation of school board policies relating to weapons, alcohol or drugs, or for the willful infliction of injury to another person.

To the best of my knowledge, _____ is in good health and is free from communicable or contagious disease. If documentation of a physical exam, birth certificate, social security number, and/or immunization record is unavailable at time of enrollment, they must be provided to the school within 30 days of enrollment.

DSS or Licensed Child Placing Agency Signature

Date

Release of Information

I, _____,

as legal custodian/guardian of _____,

hereby authorize schools, their agents and employees in possession of this student's educational records to release such information as necessary for the purposes of his/her educational enrollment at _____ (school of enrollment).

Legal Custodian/Guardian Signature

Date